

## LEON VALLEY PUBLIC LIBRARY TEXAS MUNICIPAL LIBRARY DIRECTORS ASSOCIATION ACHIEVEMENT OF LIBRARY EXCELLENCE AWARD APPLICATION

### CATEGORY 3. PROVIDE CURRENT MARKETING MATERIALS HIGHLIGHTING BASIC SERVICES AND PUBLICITY ABOUT SPECIFIC PROGRAMS THE LIBRARY OFFERS

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#### A. LIBRARY BROCHURES

Brochures with information about basic library services are available at the front desk under regular operating conditions and are placed in our curbside pick up area during COVID-19. Copy of brochure is available in [Attachment 1](#).

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#### B. LEON VALLEY PUBLIC LIBRARY WEBSITE

Our website features a calendar of events, online resource links, and information about services, staff, and history. See [Attachment 2](#) for link and example.

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#### C. FACEBOOK: LEON VALLEY PUBLIC LIBRARY

Event calendars, program flyers, and posts for programs and events are posted on the library's Facebook page. See [Attachment 3](#) for link and example.

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#### D. CITY OF LEON VALLEY'S E-NEWS

Upcoming library news and programs are included on the weekly City of Leon Valley's E-News. Sample in [Attachment 4](#).

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#### E. CITY MANAGER'S REPORT

Upcoming library events are listed on the City of Leon Valley's Managers report to City Council and a printout is available to the public during regular City Council meetings. See [Attachment 5](#).

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#### F. FLYERS

Flyers are posted on the outdoor bulletin board, bathroom stalls, and within the Library during regular Library operation. Example flyer available in [Attachment 6](#).

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#### G. THE LION'S ROAR

The Lion's Roar is a bi-monthly newsletter mailed to all City of Leon Valley citizens. The library submits articles for inclusion in the newsletter when appropriate.

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## H. MARQUEE

Large programs are highlighted on the LED light marquee outside the front of the library building viewable from a high traffic road. The marquee is pictured in [Attachment 7](#).

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### CATEGORY 3 ATTACHMENTS:

- [Attachment 1: Library Brochure](#)
- [Attachment 2: Library Website Link & Screenshot](#)
- [Attachment 3: Facebook: Leon Valley Public Library](#)
- [Attachment 4: City of Leon Valley's E-News](#)
- [Attachment 5: City Manager's Report](#)
- [Attachment 6: Program Flyer](#)
- [Attachment 7: Picture of Marquee](#)

## ATTACHMENT 1: LIBRARY BROCHURE

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**Learn.  
Create.  
Imagine.  
Community.**

### HOURS

Saturday: 10am – 2pm  
Sunday: 2pm – 6pm  
Monday: 10am – 6pm  
Tuesday: 10am – 8pm  
Wednesday: 10am – 6pm  
Thursday: 10am – 8pm  
Friday: 10am – 6pm

### CONTACT

#### ADDRESS

6425 Evers Road  
Leon Valley, TX 78238

#### PHONE

(210) 684-0720

#### FAX

(210) 684-2088

#### WEB

[www.leonvalley.lib.tx.us](http://www.leonvalley.lib.tx.us)



[facebook.com/leonvalleypubliclibrary](https://facebook.com/leonvalleypubliclibrary)  
[facebook.com/groups/lvplonline](https://facebook.com/groups/lvplonline)



### LIBRARY CARD

Library cards are free to all Leon Valley residents and business owners. Non-residents can obtain a library card for a fee per year.

- \$10 Non-resident Senior Families
- \$20 Non-resident Families

TexShare users can obtain a library card free of charge.

*Cash or Check Only.*

### CHECKOUTS

You can check out up to 25 items per card with a maximum of 5 DVDs.

Books, audiobooks, and nonfiction DVDs are due within two weeks.

Fiction DVDs are due within one week.

### DIGITAL LIBRARY

The Leon Valley Public Library is part of the Lone Star Digital Library Consortium. To access our digital content through OverDrive download the Libby App to your device. Need help? Ask the staff for a Libby Guide.

### ONLINE ACCOUNT

You can login to your online account with your library card number and password. Unless you have changed it, the password is your phone number. You can access the catalog from our website.

### STORYTIME

Adventurer's Club: Wednesdays 10:30am  
Storytime and activities geared towards 3.5 – 5 years old.

Toddler storytime: Thursdays 10:30am  
Storytime geared towards toddlers (18 months – 3 years old) with songs, fingerplays, and other activities.

### VOLUNTEER OPPORTUNITIES

There are many opportunities to volunteer at the Leon Valley Public Library including helping at the library, the Library Board of Trustees, and the Friends of the Library. For more information, ask the library staff.

### COMPUTERS & PRINTING

Computers are available for all guests with or without a membership.

Member login is your library card number and the password is your phone number. We also offer mobile printing – just ask staff how!

### SERVICE FEES

B&W Printing: \$0.10 per page

Color Printing: \$0.50 per page

Scanning: \$0.10 per page

Local Fax: \$0.10 per page

Long Distance Fax: \$0.60 per page

*Cash or Check Only.*

### MISC. SERVICES & PROGRAMS

- Carside services
- InterLibrary Loans (ILLs)
- Material Delivery\*
- Crafts\*
- Summer Reading\*
- Special Programs\*

\*COVID and other community concerns may affect these services and/or the way they are handled.

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## ATTACHMENT 2: LIBRARY WEBSITE LINK & SCREENSHOT

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Link: <https://www.leonvalley.lib.tx.us/>



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## ATTACHMENT 3: FACEBOOK: LEON VALLEY PUBLIC LIBRARY

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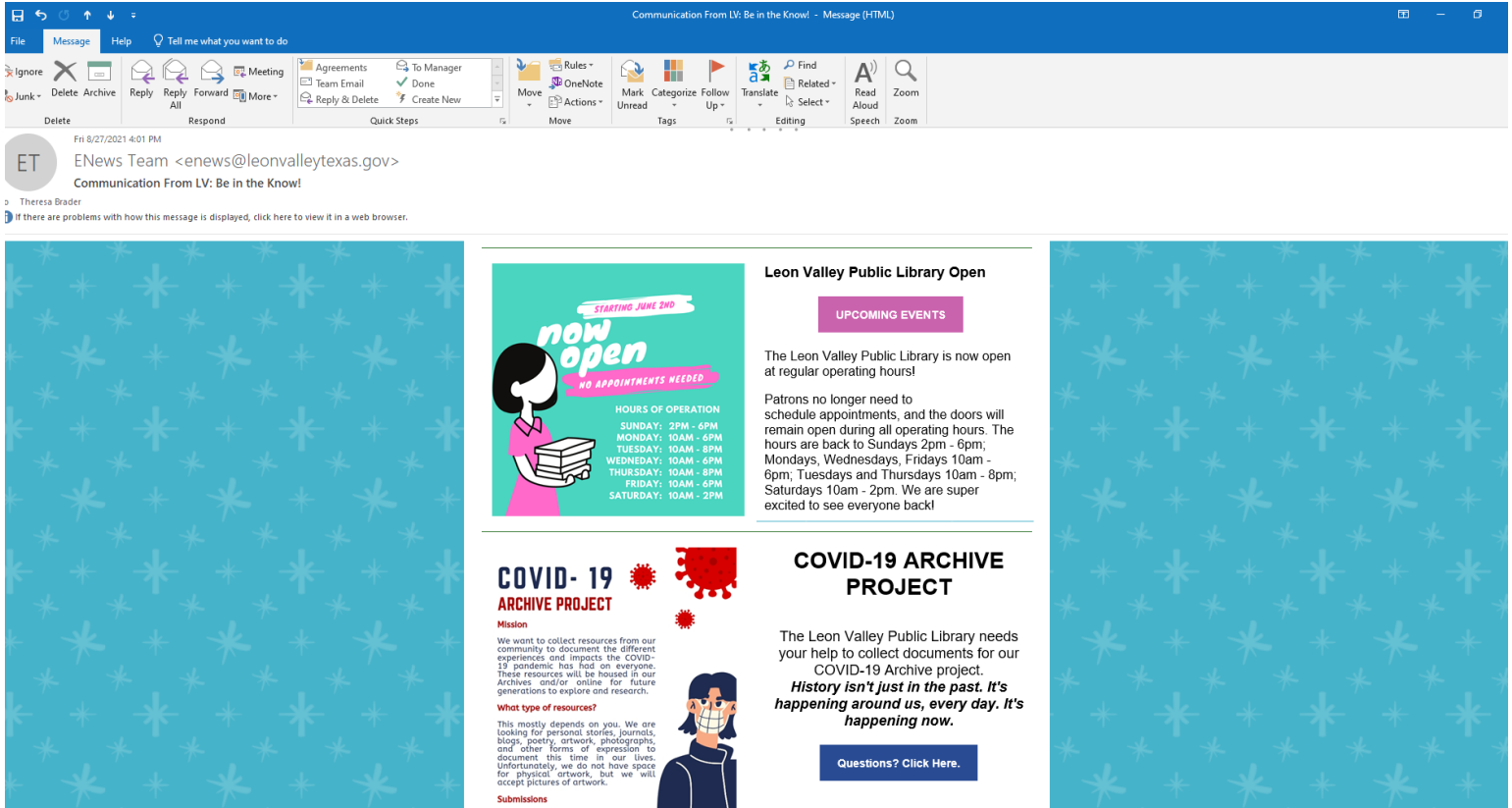
### Leon Valley Public Library Facebook Screen Shot



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## ATTACHMENT 4: CITY OF LEON VALLEY'S E-NEWS



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## ATTACHMENT 5: CITY MANAGER'S REPORT

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### City Manager's Report from June 15, 2021

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The Fire Department will be participating in a Flag Day Ceremony (Flag Retirement) with the American Legion Post 336 on June 14, 2021 at 7 pm located at Veterans Memorial Park.

#### UPCOMING LIBRARY PROGRAMS

Tails & Tales Summer Reading started June 5<sup>th</sup>:

##### Week 2: Through the Vines

- June 14<sup>th</sup> at 2:00pm: STEAM – Poison Dart Frogs (Take & Make)
- June 15<sup>th</sup> at 11:00am: School Age Craft – Lemur (Take & Make)
- June 15<sup>th</sup> at 2:00pm: Special Program with Storyteller Sue Kuentz (Virtual)
- June 16<sup>th</sup> at 10:30am: Adventurer's Club Storytime (Virtual)
- June 16<sup>th</sup> at 11:30am: Adventurer's Club Craft – Parrot (Take & Make)
- June 17<sup>th</sup> at 10:30am: Li'l Explorers Storytime (Virtual)
- June 17<sup>th</sup> at 11:30am: Li'l Explorers Storytime Craft – Sloth (Take & Make)
- June 18<sup>th</sup> at 11:30am: LEGO Club - Animals on a Vine (Virtual)
- June 19<sup>th</sup> at 11:30am: Teen & Adult Craft – Aztec Silhouette

##### Week 3: Under the Sea

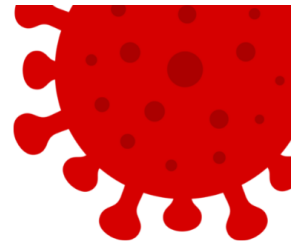
- June 21<sup>st</sup> at 2pm: STEAM – Crystal Coral Reef (Take & Make)
- June 22<sup>nd</sup> at 2pm: School Age Crafts – Jelly Fish (Take & Make)
- June 23<sup>rd</sup> at 10:30am: Adventurer's Club (Virtual)
- June 23<sup>rd</sup> at 11:30am: Adventurer's Club Craft – Seahorse
- June 24<sup>th</sup> at 10:30am: Li'l Explorers Storytime (Virtual)
- June 24<sup>th</sup> at 11:30am: Li'l Explorers Craft – Whale (Take & Make)
- June 25<sup>th</sup> at 11:30am: LEGO Club – Clown Fish (Virtual)
- June 25<sup>th</sup> at 3pm: Afternoon Tea (In person & Virtual)
- June 26<sup>th</sup> at 11am: Book to Netflix Bookclub: Shadow & Bone by Leigh Bardugo (Inperson & Virtual)
- June 26<sup>th</sup> at 11:30am: Teen & Adult Craft – Sea Glass Coaster

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# COVID- 19

## ARCHIVE PROJECT



### Mission

We want to collect resources from our community to document the different experiences and impacts the COVID-19 pandemic has had on everyone. These resources will be housed in our Archives and/or online for future generations to explore and research.

### What type of resources?

This mostly depends on you. We are looking for personal stories, journals, blogs, poetry, artwork, photographs, and other forms of expression to document this time in our lives. Unfortunately, we do not have space for physical artwork, but we will accept pictures of artwork.

### Submissions

<https://www.leonvalley.lib.tx.us/covid19project>



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ATTACHMENT 7: PICTURE OF MARQUEE

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